

1. **मिसिल संख्या** [6-23/05-एन.आर.सी.पी.बी / 4090-5003](#) **दिनांक:** 18/09/09
उपकरण का नाम Comprehensive AMC of Air Conditioner
अंतिम तिथि **05-10-09**
Specification We intend to get Comprehensive AMC of different type of Air Conditioners of our Centre for a period of one year of running machine with the following terms & condition.
1. **Window A.C. 1.5 ton** 71 Nos.
 2. **Window A.C. 2.00 ton** 4 Nos.
 3. **Spilt A.C. 2.00 ton** 18 Nos.
 4. **Split A.C.-3 ton** 1 No.
- Stand by A.C. should be provided whenever an A.C. unit goes out of order and is under repair.**
One Technician should always be on site since the total number of unit under AMC is very large.
Note: Please submit EMD an amount of Rs. 10000/- In the shape of Bank Draft/Pay Order in favour of Project Director, NRCPB without EMD quotation will be not be accepted.
2. **मिसिल संख्या** [6-38/07-एन.आर.सी.पी.बी / 5024-37](#) **दिनांक:** 18/09/09
उपकरण का नाम Comprehensive AMC of Cold Room
अंतिम तिथि **05-10-09**
Specification We intend to get Comprehensive AMC of Cold Room in working condition installed on the Second floor in front of Dr. K. C. Bansal's lab.
- You are therefore requested to check Cold Room & give your AMC rates.**
- Note: Please submit EMD an amount of Rs. 5000/- In the shape of Bank Draft/Pay Order in favour of Project Director, NRCPB without EMD quotation will be not be accepted.**
3. **मिसिल संख्या** [6-36/09-एन.आर.सी.पी.बी / 5039-49](#) **दिनांक:** 18/09/09
उपकरण का नाम Repair of Deep Freezer
अंतिम तिथि **05-10-09**
Specification We intend to get repair of the following Deep Freezer details as given below:
1. **Deep Freezer-70°C Thermo Forma make in the common facility Room Ist Floor (Room No. 113) Dr K. P. Singh.**
 2. **Deep Freezer-80°C installed in the lab of Dr. N. K. Singh (Rice Genome).**
 3. **Deep Freezer Model No. 8020, installed in the lab of Dr. S. R. Bhat.**

You are therefore requested to inspect the above units and give your repair estimate with one year guarantee.

Note: Please submit EMD an amount of Rs. 2000/- In the shape of Bank Draft/Pay Order in favour of Project Director, NRCPB without EMD quotation will be not be accepted.

**Contract for the Appointment of Custom/Cargo Clearing
Agent**



**National Research Centre on Plant Biotechnology
Pusa Campus, New Delhi – 110 012, INDIA,
Phone: 91-11-25841787; Fax: 91-11-25843984**

No. 6-30/09-NRCPB/4066-78

Dated: 17- 09-09

To,

Sub: Appointment of Custom/Cargo Clearing Agent on consolidation contract basis for the period of one year.

Sir,

NRCPB New Delhi one of the prestigious Centre of Indian Council of Agricultural Research invites sealed Quotations in TWO BID SYSTEM with wax/tape/company seal for the appointment of consolidation-cum Clearance Agent for a period of **ONE YEAR** subject to renewal on annual performance basis.

Tenders should reach in this office **latest by 3.00 PM on 05-10-09 positively.**

The sealed envelope should be marked as “**QUATATION FOR THE APPOINTMENT OF CLEARING AGENT**” and addressed to Project Director, NRCPB, Pusa Campus, New Delhi-110023.

ELEGIBILITY CRITERIA :- Quotations of only those bidders who have fulfill the eligibility criteria as mentioned in Annexure-I, Technical Bid are to be considered and necessary documents in this regard must also be enclosed with the quotation.

BID EVALUATION CRITERIA :- The Technical Bids meeting the eligibility criteria as stipulated above in Sl no 1 to 6 of this tender will be evaluated.

Price bids of bidders having successfully qualified after Technical evaluation as per **Eligibility Criteria** will be opened under intimation to the responsive bidders.

TERMS AND CONDITIONS:-

1. Rates should be quoted for all the countries along with the other terms and conditions for clearing consignments. The rates should be quoted for country may not for particular Airport of the country. In case the bidder quoted their rates from airport to airport basis. The competent authority reserves the right to consider or ignore their quotation/tender.
2. The tender should be sent in the same format as per our letter, otherwise the same is liable to be rejected straightway.
3. All Airport charges will be paid on production of original receipts.
4. Define Non-voluminous /General, over Dimensional, Valuable DGR consignments in details as per IATA Provision.
5. A self attested copy of regular License to act as customs House agent (Form (“D”)), agency list mentioning name of country , name of city, name of the contract person, agent Address, Tel No., Fax No. , E-Mail etc should be attached. After opening the quotations no addition /deletion/alternation will be allowed.
6. The firm must submit EMD of Rs.20,000/- (Rs Twenty thousand only) in the form of demand Draft /Banker’s cheque/ Bank guarantee of scheduled nationalized bank along with the bid in favour of Project Director, NRCPB, Pusa Campus, New Delhi and minimum six months validity are required for these DDs/Bankers cheque etc no interest would be paid on EMD. The EMD will be refunded to unsuccessful bidders in due course of time.
7. The consignments will have to be released / cleared on the same day or next day from the date of submission of documents by NRCPB and also send the same to NRCPB, Pusa Campus, New Delhi on the same day. The Vehicle charges may also be quoted in the quotation (per k.m).
8. Terms and conditions of the contract cannot be changed during the period of contract.
9. The consignments will be cleared by the clearing agent from the IAAI /custom authorities within the stipulated period after receipt of completer ,documents failing which clearing agent will have to be bear all demurrage charges etc.If charged by IAAI/custom authorities.
10. Centre will not be responsible for any loss of documents, theft or any technical delay i.e missing of consignment etc .The clearing agent will have to be bear all demurrage charges for the same.
11. The clearing agent shall be responsible to pay initially up to a limit of Rs 25,000/- (Rs Twenty five thousand only) per consignment on account of clearing, handling, Freight custom duties and other charges, without waiting for advance payment and the Centre shall reimburse the same on submission of bill and only after handling over the respected consignment to NRCPB Pusa Campus, New Delhi.
12. Project Director, NRCPB, New Delhi has the right to reject/terminate the Contract at any time without assigning any reason.
13. In case of any Dispute/litigation, the jurisdiction of Court will be at New Delhi.

Yours faithfully

Asstt. Admin. Officer

ANNEXURE-I

TECHNICAL BID

1.	The agency should have valid consolidation & CHA Licenses in their own name (single name) firms not having these qualifications need not apply. Copies of documents in this connection must be enclosed.	
2.	Firm should also be registered with the Indian customs as consol agent, sister concerns /Authorized party certificate shall not be acceptable.	
3.	The Bidders CHA License must be registered in New Delhi and Mumbai copies of documents in this connection must be enclosed.	
4.	Consolidation/CHA must be registered in Customs House.	
5.	The firm must submit EMD of Rs 20000/- (Rs Twenty Thousand only) in the form of Demand draft/ Banker's Cheque / Bank Guarantee of scheduled nationalized bank along with the bid, in favour of Project Director, NRCPB ,New Delhi and minimum six months validity are required for these DD's/Bankers Cheque etc. no interest would be paid on EMD. The EMD will be refunded to unsuccessful bidders in due course of time.	
6.	Hand written and unsigned quotations are not acceptable and will be rejected.	

PRICE BID

The rates may please be submitted in the following Performa:-

1.	Agency Charges (per consignment)/Service Tax	
2.	Consignment arriving in other console and transportation charges for the same up to ware house of clearing agent.	
3.	Transportation Charges from IGI airport/ Sahar Airport to Godown of Clearing Agent	
4.	Loading and Un-Loading Charges	
5.	Computer Charges	
6.	Photocopy Charges	
7.	Airport Authority Charges/ Surcharges	
8.	MYC/SSC and other Charges.	
9.	Consolidation Charges	
10.	Consolidation Charges those shipment from all country other then mentioned in annexure-I	
11.	Rate for Dry Ice	
12.	Vehicle rate for all consignment (per k.m) (One and more then consignment) from clearing agents warehouse to NRCPB Pusa Campus, New Delhi-12.	
13.	Charges for Heavy & odd consignment where fork lit/ Crane will be used.	
14.	Other Charges, if any	
15.	Other Condition, if any	
16.	Period of Clearance of Consignment.	